



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application

([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	One Mile Club (a branch of Corsham Running Club)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	One Mile Club		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	A running group for children (accompanied by a parent or guardian) and other adults. The aim is to make taking exercise fun while counteracting childhood obesity and encouraging children and their parents to gain the exercise habit for life. This is a family group that caters for people of all ages including young children, older children, parents and grandparents. We charge no subscription so nobody is excluded due to lack of finance and all can gain the certificates and trophies regardless of running ability.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Corsham		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	On playing fields, footpaths and pavements in Corsham
When will your project take place?	Wednesdays 6.15 to 6.45pm
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	We started as a small group for adults. Parents started to bring children along. Numbers have escalated so that we regularly have 60+ runners and sometimes 70+ between half and two thirds of these are children. Children enjoy the club and tell their friends at school. We do not need to advertise. Since the club meets at the Community Centre, families see notices about other activities and get involved in those too. Some parents have joined to support their children and have found that they enjoy running and this has improved their health. This is one of the activities that provide such a wide variety of opportunities in the Corsham area.
How many people will benefit from your project?	About 100 at various times.
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Reduce the incidence of childhood obesity (page 7) Encourages 'self help' within the community, an exercise facility (page 7) Involvement in a local activity (11)
Any other information about your project. (Limited to a 1000 characters) Apart from a small amount of income from the Corsham St George's Day Fun Run, the One Mile Club has no income. In order to be totally inclusive we charge no subs. As well as certificates, children are given T-shirts (15 miles, 50 miles and 100 miles), engraved medal (75 miles), engraved silver coloured trophy (100 miles), engraved shield (150 miles), engraved gold coloured trophy(200 miles). I feel that it is important that these incentives are earned by turning up regularly and running, regardless of ability. The children value them very highly and get very excited when they receive them. Parents are proud too. It is to buy T-shirts and trophies that I need this grant. We make running fun by varying the activity and do relays, chasing games, treasure hunts, hunt the flags etc as well as straightforward runs. Please understand that the audited accounts are for Corsham Running Club and not for the One Mile section. (The main club does charge an annual sub).	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Organising a Fun Run

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

A register is kept of attendance. Already some older children and their parents have moved onto the 3 mile group and the main running club. Some have joined the gym and attend a spinning (cycle) session. The large numbers attending indicate that parents want their children to take exercise. The local primary schools are supportive.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month: January	Year: 2012
A - Total income:	£2311.63 + 1691.07 from 2011	
B - Minus total expenditure:	£2775.59	
Surplus/deficit for year: (A minus B)	£1227.11	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£1132.00	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
T-shirts	£350	Own fundraising/reserves		£
Medals	£50			£
Trophies	£100	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£	2K Fun Run		£150
Total Project Expenditure	£500	Total Project Income		£150

Total project income B	£150
Total project expenditure A	£500
Project shortfall A – B	£350
Grant sought from Wiltshire Council Area Board	£350
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/11/2012

Position in organisation: i/c One Mile Club

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))